

BEFORE MASS CHECKLIST

Sign in at ipad and put on an alb that comes closest to the tops of your shoes.

Say a prayer to prepare for what you are about to do.

Make sure Altar candles are lit (assure the wick sticks out from the brass when you are done) and assure the gifts are taken to the gift table.

Take the Missal to the stand -after Father prepares it for that mass.

Determine who is doing each role and light the torches

Be in the priest sacristy five minutes before Mass. The "book" **will bring** a blue book, or worship aid, **to sing** during the procession.

DURING MASS

Our hands are **always** folded in prayer when we are standing, kneeling, and/or walking.

During both processions, servers are to maintain diamond formation and be about 10 feet behind the server(s) ahead of him/her. "Torches" are to be close to pews while being side by side.

New emphasis of **bowing head** as we say/hear the name of "Jesus Christ"

During the mass, we sing **all** songs; pray **all** prayers; and say **all** responses (**Please grab** Worship Aid for Gloria and Psalm and Blue Book for Creed **whether, or not, you need it.**)

We expect you to focus on what is happening in the sanctuary. Normally, there is no good reason to look into the congregation.

Please kneel, **as the Eucharistic ministers arrive**- then stand when Father **drinks from chalice**- to be ready for yours.

After you receive communion, **kneel to pray** for about 60 seconds – before you go about your work.

Where ever you are, as Father **BEGINS to return after communion**, please **stand** – and **bow from the waist as the tabernacle closes**. Remain standing until Father sits down.

AFTER MASS CHECKLIST

One “torch” will extinguish candles, the other will make sure our chair area and Father’s area is in order and everything is returned to sacristy; The “Book” returns the Missal to sacristy; and, the “Cross” returns the bells to the sacristy.

Please make sure the sanctuary appears, as if, a mass did not just take place.

Take the time necessary to review your experiences of that mass.

What went well?

What could have been better?

What did you learn?

Hang up your alb correctly (**according to its size**) so the next server can locate it easily. Please leave our closet and room looking better than you found it.

Then **treat yourself** in some way, later today, for the contribution you just made to our parish and our faith.

Thank you for your commitment and contribution to this mass.