

Our Altar Server  
**OPEN BOOK Questionnaire**

Name: \_\_\_\_\_

Score: \_\_\_\_\_

**1. All the following are TRUE statements EXCEPT:**

- a. As we put on our alb, we also put on our mass server “game face”.
- b. The sanctuary is a sacred place, and being in it, is reserved for very few people.
- c. Being in the sanctuary is a privilege and therefore, all actions are to be reverent.
- d. Parents are expected to support their server’s development.
- e. It doesn’t matter how you look or what you wear to church when you serve.

**2. Which of the following is FALSE?**

- a. Our joyful energy, reverence, and attention to detail during Mass can be contagious,
- b. The book bearer brings blue book or worship aid to the processions.
- c. The real presence of Jesus the Christ begins at the moment of the consecration.
- d. Experienced servers can arrive 10 minutes before mass begins
- e. We are expected to sing all songs, pray all prayers, and make all responses during Mass.

**3. Which of these are FALSE:**

- a. We only need to attend Mass when we are serving.
- b. Cultivating a personal prayer life is beneficial.
- c. Looking into the pews during Mass is encouraged.
- c. It’s best to attend altar server practices until you are very proficient and confident.
- d. Show up at every Mass to which you are scheduled, unless you’ve requested a sub.
- e. Arrive at the Mass to be served at least five minutes before the starting time.
- f. Maintain a prayerful decorum at all times in the sacristy and sanctuary.
- g. Stay after the Mass to return all objects, to sacristy, in an orderly way.
- h. All servers are to arrive 20 minutes, before Mass begins, to properly prepare
- i. Servers maintain procession’s diamond formation until we bow at the carpet.
- j. The most experienced server will mentor the server team during Mass.
- k. If you are experienced, you don’t need to fold your hands in prayer.

**4. All of the following are goals of the Altar Server Ministry EXCEPT:**

- a. To provide support for the priest during all Masses.
- b. To provide appropriate training for the all servers.
- c. To develop future Catholic leaders among those who serve.
- d. To enhance understanding and love of the Holy Sacrifice of the Mass.
- e. To help you be afraid of making a mistake.
- f. All are true.

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**5. All of the following are goals of the Scheduling Process EXCEPT:**

- a. To ensure that all masses have a diversity of experience and sufficient skill,
- b. To provide an opportunity for servers to volunteer to serve as often as they desire.
- c. To prevent some servers from having the opportunity to gain experience.
- d. When a scheduled server learns of a conflict, they request a sub quickly.
- e. All parents are able to submit preferences of their server's availability to serve.

**6. Which of the following are FALSE?**

- a. We face in ambo during the Petitions and Gospel.
- b. We sit for the first time- when Father sits for first time.
- c. We stay in the back of church, after mass, until the singing stops.
- d. We approach the altar to receive communion when Eucharist ministers arrive.
- e. Servers are asked not to appear, or act, in a way to call attention to themselves.
- f. We kneel after the "Sign of Peace".

**7. Which of the following are TRUE regarding "Folded Hands"?**

- a. There is a simple rule, we always follow, during the Mass: When our hands aren't in use, they should be folded in prayer – except when we are seated,
- b. Folded hands can point in any direction with gaps between the fingers.
- c. We fold our hands in prayer as we pray the "Our Father"
- d. Only a and c are true,
- e. All of the above are true.

**8. To make a proper genuflection:**

- a. Begin in a standing position, facing the Tabernacle – do not genuflect while moving,
- b. With your body erect, your hands folded and your eyes looking at the Tabernacle – move your *right* leg back about a half-step, bending your *right* knee toward the floor until it is even with the heel of your left foot,
- c. Pause briefly, then rise to your original standing position, with your feet together.
- d. Only a and c are true,
- e. All are true except d.

**9. When carrying the Cross all the following are TRUE statements EXCEPT:**

- a. Carry the Crucifix at a right angle to the floor, without letting it sway in any direction,
- b. The Cross-bearer leads the procession, unless incense is used, setting a reverent pace for all,
- c. When carrying the Crucifix, the bottom of the pole should be kept about knee high – with your right hand holding the pole at about throat level, and your left hand placed approximately one foot lower,
- d. The Corpus (figure of Christ) should always be facing outward,
- e. When carrying the Crucifix, the Cross-bearer should genuflect.

**10. When carrying candles:**

- a. Torchbearers follow 6-8 feet behind the Cross-bearer- during procession.
- b. Candles should be held at a right angle to the floor,
- c. Candles should be kept still so that melted wax doesn't drip on the floor.
- d. The Torchbearers do not genuflect when carrying candles,
- e. As you approach the carpeting, during procession, close the gap with "cross".
- f. All the above are true.

**11. In terms of essential silence:**

- a. Except when making the proper response, servers should be silent at all times.
- b. Focusing on what's occurring at ambo and/or altar will benefit your experience.
- c. After receiving Communion, you should praise God in your heart and pray in silence.
- d. Only b and c are true.
- e. All the above are true.

**12. Regarding simple head bows: which is FALSE?**

- a. Is a slow nod of the head with your hands folded,
- b. Is made when the name of Jesus Christ is mentioned.
- c. Are made whenever a server leaves the priest
- d. Only a and c are correct,
- e. All the above are correct.

**13. All the following are TRUE regarding profound bows EXCEPT:**

- a. Is a bow of the body, made from the waist with your hands folded,
- b. Are made by bending shoulders and head forward at about a 30° angle in a movement that is both slow and reverent,
- c. Are used: during the Profession of Faith (Creed) at the words "By the Power of the Holy Spirit," and before receiving the Body and the Blood at communion,
- d. are made by bending shoulders and head forward at a 90° angle,
- e. none of the above are true.

**14. All the following are TRUE regarding the processions EXCEPT:**

- a. Should be graceful and reverent.
- b. Should be deliberate, but not rushed,
- c. We should look around to see who is watching you.
- d. Posture should be straight,
- e. The Cross-bearer, or thurifer, sets the pace for everyone else,
- f. All of the above are true.

**15. Regarding when Tasks should be done before Mass- which is FALSE**

- a. Take the gifts to the gift table- if necessary.
- b. Sign in at the iPad to record your attendance.
- c. The most experienced server is the leader and should assure that all preparations have been properly carried out and the four server roles are established,
- d. If we don't have four servers 10 minutes before Mass, try to recruit what you need from those in the pews,
- e. Feel free to ask Father all your religious questions while he is vesting,
- f. At five minutes before Mass, servers- go to priest sacristy- to go to back of church.

**16. All the following are TRUE regarding Book-bearer role EXCEPT:**

- a. Moves to chair closest to the missal table after the opening procession.
- b. Brings missal to Father for Opening Prayer during final stanza of the Gloria.
- c. Brings the bowl, cruet, and towel, up on altar, to assist with the "Washing of Hands,"
- d. Brings blue book or worship aid to processions and sings along.
- e. Uses "Simple Bow" after Father finishes the Opening and Closing Prayers,
- f. All the above are true.

**17. In terms of Server movements, the following are TRUE:**

- a. During the Readings, Gospel, and Homily, our eyes are at ambo and we are listening.
- b. Servers, at chairs, leave thru hallway, after reciting our Creed.
- c. After lector finishes Intercessions, "cross" brings chalice; a "torch" brings Missal; and the other "torch" brings cruet to rush to altar together.
- d. After the Sanctus Song (Holy, Holy, etc) is finished, we kneel with our hands folded.
- e. Only a, b and d are true.
- f. All the above are true.

**18. Before we leave after Mass, all the following are True EXCEPT:**

- a. Extinguish the candles, and assure Credence Table is empty,
- b. If Thurible was used, make sure coals are put in coffee can,
- c. Servers should review any "teachable moments" that occurred during the Mass,
- d. Tell Father what mistakes the other servers made and then scold them,
- e. Assure your alb is put away neatly and correctly- according to its size.
- f. Offer a prayer of gratitude for the privilege and blessings you received.

**19. Which if the following are FALSE regarding the Altar Preparation?**

- a. The three servers go to altar TOGETHER.
- b. The chalice is always the FIRST item to be placed to the right center of altar,
- c. The "torch," who takes missal, retrieves gospel stand- and takes it to credence table.
- d. The "torch," with the cruet, gives it to "cross" and goes with Father to collect ciboria.
- e. From Credence table, servers decide who is going with Father to collect gifts.
- f. When lids are retrieved- and wine and water is in chalice, bow together and leave altar.
- g. When those servers leave the altar, the "book" takes their place at altar- to assist Father to assist with Washing of Hands- when he bows.

**20. All the following are TRUE regarding at the Sign of Peace, EXCEPT:**

- a. Exchange the Sign of Peace with each other.
- b. The "book" brings the Communion bowl to the Altar.
- c. The "cross" brings the hand sanitizer to the altar
- d. The "torches" sit down to pray.
- e. All servers kneel, as soon as possible, for the "Lamb of God"

**21. The following are TRUE regarding After Receiving Communion, EXCEPT:**

- a. Stay at kneelers to pray for about a minute,
- b. A "torch" takes lids to altar, on way to remove Missal from altar.
- c. The "cross" removes sanitizer, gathers water cruet, and waits for Father to return to altar
- d. All servers sit until Father closes Tabernacle,
- e. All servers do full bow as Father closes the Tabernacle.

**22. Match the terms in the table below with the correct definition.**

Missal	Sacristy	Altar
Ambo	Chalice	Hymnal
Worship Aid	Credence Table	Sanctuary
Paten	Alb	Stock

	The book Father uses to celebrate the Mass.
	The vessel used at Mass to contain the wine, which becomes the Blood of Christ at the consecration.
	A long, fitted garment that reaches the tops of our shoes.
	The place where all liturgical objects are placed when not needed at Altar.
	The table upon which the Sacrifice of the Mass is offered and celebrated.
	Blue Book we use to pray and sing along with Celebrant and congregation.
	The place from which the scriptures are read during the Mass.
	The printed 4 page guide prepared to assist celebrating this particular mass
	The sacred raised place in our church where we celebrate the Holy Sacrifice of the Mass.
	A small saucer plate of precious metal that holds the larger host at Mass.

**23. Match the terms in the table below with the definition.**

The Consecration	Congregation	Cruets
Purificator	Eucharistic Minister	Aspergillum
Lavabo Bowl & Towel	Stoup	Ciborium
Thurible	The Elevations	Gifts

	Used for the rite of "Washing of Hands"
	The action by which the bread and wine become the Body and Blood of Christ during the Mass.
	The raising of the host and chalice after consecration at Mass for adoration by the faithful.
	The small glass jugs that hold the water and wine used in the Mass.
	A person who is specially trained to assist the priest in giving Communion. They also can bring Communion to people who are sick at home or in the hospital.
	Small, folded rectangular linen used to purify or clean chalice and Communion cups. They help to assure none of the Precious Blood is lost.
	The collective name for the people who form a parish.
	The bread and wine, which are gathered near the middle of the church and brought forward to assist with the preparation of altar.
	A bowl at the entrance of church used to contain Holy Water.
	The metal vessel that holds the hosts to assist in the distribution of Holy Communion.
	A brass vessel with a long chain which holds the lighted charcoal on which incense is burned.

**24. The 5 tables below represent the 5 major sequential segments of the Mass. For each table, list the terms in the order in which they take place during Mass.**

**Introductory Rites- Incorrect Order**

Penitential Rite  
Entrance Procession  
Kyrie (Lord have mercy, Christ have mercy...)  
Opening Prayer  
Greeting  
Gloria

**Correct Order**

1.  
2.  
3.  
4.  
5.  
6.

**Liturgy of the Word- Incorrect Order**

Gospel  
Second Reading (except weekdays)  
Homily  
First Reading  
Profession of Faith  
Responsorial Psalm  
General Intercessions (Petitions)  
Alleluia or Gospel Acclamation

**Correct Order**

1.  
2.  
3.  
4.  
5.  
6.  
7.  
8.

**Liturgy of the Eucharist- Incorrect Order**

Eucharistic Prayer Begins  
Washing of Hands  
Great Amen  
Preparation of the Altar  
Holy, Holy, Holy  
The Consecration

**Correct Order**

1.  
2.  
3.  
4.  
5.  
6.

**Communion Rite- Incorrect Order**

Sign of Peace  
Communion  
Prayer after Communion  
Period of Silence  
Our Father  
Behold the Lamb of God

**Correct Order**

1.  
2.  
3.  
4.  
5.  
6.

### **Concluding Rite- Incorrect Order**

Blessing  
Recessional and Closing Song  
Dismissal  
Closing Prayer  
Announcements

### **Correct Order**

1.  
2.  
3.  
4.  
5.

**25. What are the 3 gestures, during mass, which we do slowly, reverently, and intentionally?**

**26. At what parts of Mass do “torches” gather a candle- to go to the carpeting, in front of Altar, and face the Tabernacle?**