

Attendees: Lou Baureis, Fr. Jordan Berghouse, Emily Brennan, David Fee, Jack Gebhardt, Fr. Paul Hartman, Colin Hutt, Chris Meyer, Chris O'Donoghue, Jay Rabideaux, Anne Rice, Amy Sarnowski, John Schreiber

Guests: CCS Fundraising Team: David Mehr AVP & On-Site Dir, & Amanda Korcal Assoc. Dir dedicated to SE/SM parishes, & Justin Smith observer who will be Associate Director with other Pilot parishes. **Love One Another Tri-Chairs:** Norma & John Herbers, Katie Meehan and Jennie Bird

- I. **Opening Prayer** - Chris O'Donoghue
- II. **Minutes Approval & Joint Committee Reports** – No questions. Lou with second by David Fee
- III. **Development discussion – Anne Rice**
 - a. **Introduction & role definition of Council and guests**
 - b. **Love One Another Campaign Summation** – David Mehr reviewed the Jan 7 PowerPoint handout as well as Snapshot handout and PP from the Dec 4 Pilot Wave Orientation. General discussion on pilot parishes, Tri-Chairs roles, Pilot Wave Kick-Off Jan 28, 5 yr vs usual 3 year campaign; Goal 140% of 2019 contributions, the Archbishop already secured 1 commitment of \$2M & will be responsible for undisclosed level of solicitation with 1st \$150K to each parish unless donor requests restrictions which will be honored. \$90M goal of diocese to fund Love One Another Trust. National trend in diocesan campaigns have been positive.
 - c. **Parish Case Statements** – Review of latest summary. David Mehr said well developed & close to finalization.
 - d. **Feasibility Study** – Fr. Paul gave a brief recap on process, 60/40 split with Archdiocese; higher parish retention after exceeding goal;
- IV. **Pastor's Report** – Fr. Paul reported on a busy December calendar and positive giving when Christmas is on a Wednesday
- V. **Strategic Planning** – Jack Schreiber & Fr. Paul confirmed Love One Another campaign will preempt planning process after SWOT analysis stage. Amy will collect committee documents & summarize.
- VI. **Pastoral Council Hospitality** – Anne Rice reminded group of Sunday assignments: 1/19, 3/15 and 4/5. David said he'd staff donut machine crews if Amy coordinates elevator area distribution. 1/19 Chris O'Donoghue will work kitchen shift, with non PC volunteer.
- VII. **February Meeting** – It was decided an unscheduled Feb meeting wasn't necessary..
- VIII. **Closing Prayer** – Chris O'Donoghue

Next Meetings:

1. February 4 at 6:30 – Joint Committee Meeting
2. March 3 at 7:00 – Pastoral Council Meeting

Pastoral Council Meeting
7:00 March 3, 2020

Attending:

Fr. Paul Hartmann, Fr. Jordan Berghouse, Lou Baureis, Elsie Carrol, David Fee, Colin Hutt,
Chris Meyer, Chris O'Donoghue, Jay Rabideaux, Amy Sarnowski, John Schreiber

Unable to attend: Emily Brennan, Jack Gebhardt

Guests: None

1) Opening Prayer 7:05 –Elsie Carrol

2) Review and approval of Pastoral Council Minutes from January 7, 2020

John noted some misplace names and Amy will modify accordingly. Subject to those changes a motion to approve and accept was made by Lou Baureis. Seconded by John Schreiber

3) Love One Another Update:

- Father Paul is in the Private meeting stage. Number of meeting vary per week. As of Tuesday 2/25 there were 9 gifts for \$433,000 and as of today there are pledges for \$450,000. Additional gifts in the paperwork stage are approximately \$150,000; nearly 1/3rd of the Goal.
- Looking ate early April roll out parish wide for the appeal. Taking into account Easter and spring breaks. Will set final roll-out date in about a week.
- Meeting for Love One Another on March 4th doesn't appear to have large turn-out. Had been hoping for 50 attendees. Focus is to get awareness and hopefully find individuals who will want to participate in home visits. Attending doesn't mean you have committed.
- Role for Pastoral Council: be aware, share benefits to parish and Archdiocese, may participate in home visits if interested.
- Chris Meyer's conversation with a parishioner about timing and need to hold church leadership accountable concerns? Father Paul answered that:
 - Timing is bishop centric based upon time in dioceses, time until retirement, and there are valid needs identified.
 - Archdiocese's case statement speaks for itself: Seminary, Catholic services, Cathedral, main facility, Seton Schools, Social outreach.
 - Funds are kept in the Love One Another Trust to avoid bankruptcies type issues. Documents completed week of 2/24/2020. Faith in our future trust wasn't affected by Bankruptcy. The Trust's funds can only be spent as described -no other purposes.
 - Why do at the Archdiocese level vs at parish: There were discussions to have separate campaigns for Catholic Charities, the Cathedral, Seminary, Seton Schools and Arch Facilities, and combing into Love one another cut out all these independent campaigns plus gave administrative resources to help all parishes raise funds (for themselves and the Arch), and this campaign includes all the counties in the Archdiocese rather than mainly Milwaukee.

4) Discernment for new Pastoral Council Members

- We have 3 openings: Lou, David, Jay. Colin is filling out 2 years of Paul's term so he is not up for discernment.
- Plan is to have Discernment on May 19th
- We will precede this with Pulpit and Bulletin Announcements the weekends of March 28-29, April 4-5, April 18-19, and April 25-26.
- We will not be using nomination forms in pews this year but focusing on self nomination and recruitment via personal invitation (part of our job).
- Likewise share in places such as Catholic Man Cave. Get names to Lou. 3 spots to fill. Colin filling out Paul's term for 2 year.
- Messaging about discernment process for committees:
 - Financial Council members are generally appointed by the pastor. Pastoral Council may discerns 1 or 2 recommendations. At this time the Financial Council is larger than normal so we are not looking for new members this year.
 - Financial council sub committees are: HR, Building & Grounds,
- Committees to list: Human Concerns, Christian Formation, B&G, Parish Life, HR, Prayer & Worship, School Committee
- What is the run-out/transition from Committees? After discussion it was felt the last meeting for a Council member is the end of June 2020.
- Agreed we should discern Executive Committee night of Discernment. A new Council member may be secretary but not Chair or Vice Chair.
- The School Committee will discern its leadership before their Discernment meeting for new members. Reason is business continuity.

After discernment on May do we have a pastoral Council Meeting? To approve the Budget? PC is only tacit and must give teachers contracts 4/1/2020. It's a formality for PC to approve Lou: Send out budget on the 26th via e-mail. Fr. Paul, we can do. From John or Phil. Please share approval or

5) Budget:

Financial Council to meet March 25.

6) Strategic Planning:

Chris will Put into Excel for easy sorting
 1 swat analysis by a committee left
 Will start up in July after Capital Campaign

7) Hospitality:

Downstairs didn't work so go back to upstairs. Then go outside as weather improves & allows.
 PC's Date is March 15th. Contribute to Amy if you want.
 Chris and Chris to Join David for donut making.
 Chris help Amy after 8:00

8) Pastor Report:

- Deacon John had stroke, alert, communicative, but impact on right side. Slurred speech. In hospital another day or 2 and then rehab. Back fill his work. Priests or musicians do funeral prep
- Campaign take up lot of time and Lenten services take up time

- Wed April 1, 12 hours of penance 8 am to 8 pm. Course of the day Prayer and Worship will act as hospitality, direction, welcoming. Here at SMP
- Discussions and consultations give input to Lumen Christi and St. Robert & Holy Family getting new Pastors. Getting North Shore Schools collaboration. Meets Arch B on Monday
- Revenue in January less good than December. Not so concerned, trying to figure out historic patterns. When was Christmas and 4 vs 5 weekends
- Mass attendance? October and March. Fr. Paul looking to count all and drop outlier.
- What have we usually average? Sat Night 400, 8 am 250, 10:15 500 are off the top from Fr. Paul
- Lou: Any thoughts about eliminating cup at communion? Nothing from Arch other than make your own call. St. Eugene's had fewer taking the cup, Lou noted he had 5.
- Chris: Year-end gifts, all priests in deanery felt that tax law change impacted year-end giving. Even Marquette Jesuit noted that it dropped.
- Article from Fr. Tony. In May he'll be back. Confirmation and First Communion. Last donation form prior visit, 16 months or so ago from collection. St. Eugene's Lenten efforts for twinning parish.

Colin: Feed back on Covid?

- From Arch announcement on the pulpit.
- One E-mail but person was late and didn't hear it.
- In the Bulletin this week.
- Employees in other areas see it more, they will be concerned
- Family kids were in school here, father was in China for State Dept, then sent home, did 30 days quarantine, followed the CDC requirements and allowed children back into school.

9) Closing Prayer: Elsie

10) 8:12 adjourned

Next Meetings April 14 @ 6:30 Common Leadership Night
May 5 @ 7:00 Combined Parish Council w St. Eugene's

Pastoral Council Virtual Meeting – Covid-19
7:00 April 29, 2020

Attending:

Fr. Paul Hartmann, Fr. Jordan Berghouse, Lou Baureis, Emily Brennan, Elsie Carrol, David Fee, Jack Gebhardt, Colin Hutt, Chris Meyer, Chris O'Donoghue, Jay Rabideaux, Amy Sarnowski, John Schreiber

Unable to attend: John Schreiber

Guests: None

- 1) Opening Prayer 7:05 –Fr. Paul
- 2) Review and approval of Pastoral Council Minutes from March 3, 2020
Motion to approve and accept was made by Lou Baureis. Seconded by Emily Brennan
- 3) Parish Committee Reports
 - I. Prayer & Worship – Elsie Carrol reported that David Bonofiglio Dir of Music & Liturgy is working on the various tech issues to expand our various e-ministries. Daily Mass from the 2 parishes are reaching parishioners on Facebook & Instagram. YouTube is seen as the best medium but may not be possible.
 - II. **Formation – Emily Brennan** reported that Confirmation will be postponed while they will try to continue Teen Night to keep a sense of community. No decision yet made on First Community but expect it on tomorrow's agenda at the Archdiocese meeting. Weekly Parish Liturgy of the Word guides will be sent out via email.
 - III. **Stewardship – Chris O'Donoghue** reported that in spite of Mass restrictions & shut down of All Saints pantry, SMC has continued weekly Food Pantry collections. Fr. Paul asked if the Mass Hospitality schedule can be transferred to the weekly food collection as the Rindfleisch family could use staffing relief. Fr. Jordan said he'd ask Andrea about responses to request for help. Anne Rice is updating Fr. Paul's Welcome Letter.
 - IV. **School Board - Jay Rabideaux** reported the School Board used Zoon for their 4/16 meeting and that it was the last meeting with Mike Landgraf who has taken a position in Indiana. The Covid19 transition was well executed. Teachers and staff got initial Home Curriculum out in just a few days so the kids could stay on learning path. The Annual Fund weekly meetings continuing \$60K in gifts from 20 families support the \$150K goal as realistic. "During Shutdown" will continue granular description of Parish & School profile. School Development Director search delayed for Mike's replacement. Fr. Paul explained that Mike gave notice before Easter so search committee has been able to meeting multiple times to plan a national campaign and get broad input on hiring goals. 8 initial tele-screenings set up, expecting 2-3 candidates to have full committee interviews. Fr. Paul pleased by evidence of deep talent pool.
 - V. **Chris Meyer reported on Financial Council** updates. Budget in flux given focus on the PPP loan applications for the CARES Act. All filed, and funding already received for SEC, SMC expected shortly. Finance working with Phil LaRosa for Archdiocese dead line (6/15 if balanced & 6/1 if not)
Contributions nationally have been hit hard with the Covid-19 closing (CO Springs down 80%) but SMC electronic giving is now well over 30% which is above the national average of 19% for Catholic parishes. Key parishioners have stepped up with additional

giving so we're running close to Yr over Yr trend. Locally the 100 Archdiocese schools are also hit hard with a dozen expected to close.

VI. **Lou Baureis reported on Human Concerns** efforts to continue food and clothing drives, and that Helping Hands will not be rescheduled in 2020. Offered the return of Funds to major donors (all choose not to) while CRS and parish receipts direct to respective charities.

4) **Love One Another Update:**

- Capital Campaign is on hold. Donors to date have advised parish & Archdiocese to hold on to their contributions

5) **Pastor Report:**

- Discernment for Council will be delayed till September, David, Elsie & Jay will continue on Council till replacements are selected.
- Fr. Paul asked for input on value of getting a camera capable of zooming in from the SMC choir. Elsie thought his Masses are great & asked if they would continue. Plan is not to compete with Archbishop's Sunday broadcast. Estimate of \$30 - \$40K for balcony camera seemed high to some.
- Joint Council Meeting with SEC is cancelled.

6) **8:12 adjourned**

Next Meetings June 2nd Joint Committee – Fr. Paul asked that all committees meet before the meeting with Report Out during council meeting.

Minutes submitted by David Fee

Pastoral Council Virtual Meeting – Covid-19
7:00 May 5, 2020

Attending:

Fr. Paul Hartmann, Fr. Jordan Berghouse, Lou Baureis, Emily Brennan, Elsie Carrol, David Fee, Jack Gebhardt, Colin Hutt, Chris Meyer, Chris O'Donoghue, Jay Rabideaux, Amy Sarnowski, John Schreiber

Unable to attend:

Guests: None

- 1) Opening Prayer 7:05 –Fr. Paul
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Motion to approve and accept was made by Lou Baureis. Seconded by Emily Brennan
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6) **8:12 adjourned**

Next Meetings June 2nd Joint Committee – Fr. Paul asked that all committees meet before the meeting with Report Out during council meeting.

Minutes submitted by David Fee

Pastoral Council meeting via Zoom June 2, 2020

Attendees: Father Paul, Father Jordan, John Schreiber, Jack Gebhardt, Amy Sarnowski, Lou Baureis, Elsie Carroll, David Fee, Chris Meyer, Chris O'Donoghue, Emily Brennan, Colin Hutt, Jay Rabideaux

Meeting called to order at 7:00pm

- I. Prayer – Father Jordan
- II. Approval of Minutes
 - A. Motion to approve by Jack Gebhardt
 - B. Seconded by Elsie Carroll
- III. Pastor's report
 - A. Phil LaRosa has resigned as CFO – Fr. Paul will work with Sue and Athena to transition.
 - B. Offertory has held up well over the pandemic and online Masses.
 - C. Masses for the past weekend – 2 were at max registration. There can be 250 people at St. Monica which is 25% capacity. Mass has gone very smoothly since the reopening.
 - D. Per the Archdiocese, the offertory must sit until Wednesday before being counted
 - E. Abby Zastrow, the Associate Director of Youth Ministry, has resigned after having her baby. Youth and Adult Ministry may be reworked
 - F. The School has hired Jordan Last as the new school principal. She will start July 1.
 - G. The 8th grade class did graduate on Sunday, May 31.
 - H. Planning for three scenarios for the return of school in August
 - a. Back to school
 - b. Virtual school
 - c. Some combination of a and b.
 - I. Deacon John has decided to retire at the end of the month. He will maintain some volunteer roles. Looking at what to do with his responsibilities as Pastoral Care.
 - J. Deacon in training is Brian Winneman – he is completing his second year of training.
 - K. Questions asked by Pastoral Council
 - a. John Schreiber – thank you notes will be written to staff regarding the comeback

- b. Chris O'Donoghue asked about Confirmation update. Father stated that both Confirmation and First Communion will occur when no restrictions are in place.
- c. David Fee asked about streaming on Utube. Father will look into possibly uploading to Utube after it has been streamed on Facebook.
- d. Chris Meyer asked about Eucharistic Ministers taking communion to parishioners at home. Father stated this won't be done yet.

IV. Committee reports

A. Stewardship

- a. Collections and gifts have been great
- b. Food Drive is going well – thank you to the Rindfleisch family for running the food drive.
- c. Colleen Hutt and Father Jordan have started Northshore Neighbors
- d. Funeral Hospitality continues and is led by John Bonlander
- e. A welcome packet for new members is in the works

B. Prayer and Worship

- a. It is only a three person committee
- b. Masses are going well

C. Formation

- a. Gina Hansen, the chair of the Formation committee, is looking to step down as chair. Looking for someone to replace her
- b. Mission trip has been cancelled

D. Human Concerns

- a. Looking to finalize the allocation process with Father Paul

E. School

- a. Discernment for the committee is being tabled
- b. There will be a surprise car parade send off for Mike Landgraf on June 10 from 4-5.
- c. They have approved a \$40,000 financial aid package.

F. Finance

- a. Meeting next week

V. Common Leadership night discussion

- A. Many committees don't need to meet monthly. Can we change Common Leadership night to less frequently?
- B. Amy and Lou will discuss with Father Paul

VI. Calendar

- A. Father Paul will work on calendar for next year. Amy will get the calendar to all as soon as it is finalized.

VII. Closing prayer – Father Jordan

Meeting adjourned at 8:30

Submitted by Amy Sarnowski

St. Monica Pastoral Council Meeting
July 14, 2020
Meeting Minutes

Attendees: Elsie Carroll, David Fee, Fr. Paul Hartmann, Colin Hutt, Chris Meyer, Chris O'Donoghue, Jay Rabideaux Amy Sarnowski, John Schreiber

- I. **Opening Prayer** – Fr. Paul
- II. **Minutes Approval** – Amy with a second by David
- III. **Finance Council Budget Talk** – Fr. Paul, Chris Meyer
 - a. 2021 St. Monica budget in final editing phase and due to the archdiocese July 30.
 - b. 2020 ended with a \$7,500 surplus
 - c. '21 budget will be sent out to Council for review by Thursday, July 16
 - d. Currently in a surplus budget due to school tuition (enrollment is up, K3 is up),
 - e. Church donations are down from weekly giving. Need to clean up list and get people involved. Income is down \$4,400/month.
 - f. Council focused on issue of how to split church and school finances
 - g. Consideration given to QR code for giving for Christmas.
- IV. **Formation Council update** – Fr. Paul
 - a. Abby Zastrow resigned
 - b. Heather Patrowsky moving from Pastoral Associate for Adult Formation to communications role
 - c. Meaghan Turner moving from Director of Youth and YA Ministry to Adult Formation ministry and YA
 - d. A search committee has been formed to identify a permanent youth minister to take Meaghan's role
- V. **Calendar** – Amy
 - a. Amy working on finalizing the dates of the '20-21 meetings.
 - b. Council meeting nights have been moved to the third Tuesday of the month so that the previous month's finance details are closed and post-Finance Council meeting
 - c. Common Meeting night will occur four times per year
 - d. Amy and Lou are working to schedule a common pastoral council meeting with the St. Eugene Pastoral Council
 - e. Due to COVID, location (in-person vs. on-line) of council meeting will be determined one-week prior to the date of the meeting.
 - f. Discernment for new council members will occur October 6.

- i. All are asked to make recommendations for those they would like to recommend.
- ii. Lou is working with School Committee to develop communications action plan

VI. **Pastor's Report** – Fr. Paul

- a. CFO replacement not an immediate need. Sue Devine currently managing many of Phil LaRosa's past duties
- b. Sue's role has increased.
- c. Deacon John's role will not be replaced immediately
- d. Anne Rice developing an improved Pastoral outreach effort for both churches
- e. St. Monica School is currently planning to return to an in-school academic year; however, the planning is fluid
 - a. Updates to parents and parishioners can be found on Facebook
 - b. No increase in tuition from last year
 - c. Fr. Jordan is investigating current needs for proper PPE and classroom ventilation
 - d. New principal will be invited to Aug. 18, meeting
 - e. School Annual Fund raised roughly \$140K, goal was \$150K, however it was an increase of more than \$20K from previous year
 - f. The Parish picnic is officially cancelled.

VII. Closing Prayer – Fr. Paul

Action items:

- Next fiscal year budget to be finalized by Finance Council July 16, and distributed to Pastoral Council for review.
- Fr. Paul to forward article on evangelization during the time of COVID to Pastoral Council.

St. Monica Pastoral Council Meeting
August 18, 2020
Meeting Minutes

Attendees: Louis Baureis, Emily Brennan, Elsie Carroll, David Fee, Fr. Paul Hartmann, Colin Hutt, Chris Meyer, Chris O'Donoghue, Amy Sarnowski, John Schreiber

- I. **Opening Prayer** – Fr. Paul
- II. **Introduction of new principal**, Jordan Last
 - a. Last provided update on security and safety updates to school
 - b. Discussed “Swivel” video recording system in each classroom
 - c. St. Monica applied for Cares Act funding
- III. **Minutes Approval** – Lou approved, Chris M. seconded
- IV. **Finance Council Budget Talk** – Chris Meyer
 - a. Budget submitted to Archdiocese
 - b. Cash reserves have been restored
 - c. Net operating surplus \$560k
 - d. Need to change accounting rules to match w/Archdiocese
 - e. Annual report to appear in weekly bulletin in mid-Sept.
- V. **Prayer and Worship update**
 - a. Dispensation will not be renewed by Archbishop
 - b. Grade school to return to weekly mass with half of the school attending at a time and half watching from classes
 - c. Committees to decide on plans for all parishioners to return to mass
 - d. Fr. Paul to investigate cleaning of church post-mass and cost for increase in daily mass
- VI. **Formation Council update** – Fr. Paul
 - a. Gina Hansen to step down as head of Formation
 - b. Religion Education will not be conducted in-person
- VII. **Discernment** – Amy
 - a. Scheduled for Oct. 6
 - b. Lou to make announcements during masses weekend of Sept. 12-13 inviting parish members to consider joining Pastoral Council
- VIII. **Strategic Planning**
 - a. Fr. Paul and Parish Trustees of both St. Monica and St. Eugene to meet in late Sept. to identify common goals and objectives for both parishes.

IX. **Pastor's Report** – Fr. Paul

- a. Jack Gebhardt stepping down as trustee
- b. New appointee to be selected by Fr. Paul and approved by Archbishop
- c. Candidate for head of Youth Ministry declined offer and hiring plans are on hold

X. **Closing Prayer** – Fr. Jordan

Action items:

- Continue to identify possible members for Pastoral Council

Pastoral Council Meeting via Zoom September 22, 2020

Attendees: Father Paul, Father Jordan, Lou Baureis, Elsie Carroll, Jay Rabideaux, David Fee, Chris O'Donoghue, Colin Hutt, Emily Brennan, John Schreiber, Juliet Kersten, Chris Meyer (via Phone)

Guest: Phil Rose – Buildings and Grounds

- I. Prayer – Father Paul
- II. Approval of Minutes
 - a. Colin mentioned that Jack Gebhardt's name was spelled incorrectly. The correction was noted and changed on the minutes
 - b. Lou approved minutes, Colin seconded
- III. Introduction of Juliet Kersten – Fr. Paul
 - a. Juliet was appointed by Fr. Paul, and she will be the new trustee secretary.
- IV. Phil Rose – Buildings and Grounds
 - a. It was noted by Father Paul that St. Monica has money to do some necessary improvements in the parish
 - b. Most immediate needs according to Phil
 - i. Roof work – water is coming into the building, so this is high on the list.
 - ii. East elevation brickwork
 - iii. Parking lot – we could either do patch work or do entire parking lot.
 - c. These needs will need to be approved at finance council. Phil says if these get approved, then he will get these projects started before the weather turns.
 - d. Questions were asked of Phil and discussion was had regarding the Building and Grounds needs and future and potential projects.
- V. Committee Reports
 - a. School – enrollment is up about 3-4 students and 1 or 2 families.
 - b. Human concerns
 - i. There will be a food box for Thanksgiving and Christmas
 - c. Finance – no questions on report
 - d. Prayer and worship – no meeting, but Father Paul updated
 - i. Expanded number of pews
 - ii. Mass attendance has increased
 - iii. Christmas Eve Plans – thinking of having 3 Christmas Eve Masses and 3 Christmas Morning Masses. Number of Masses will have to increase to accommodate the number of people and keep everyone safe. Question regarding overflow going to Donovan Hall – unsure if this is a possibility.
 - e. Formation – Emily
 - i. Looking for members for the committee and someone to be chair of the committee.
 - ii. Formation for teens has started
 - f. Stewardship – Chris O.
 - i. Committed to Christ will run from October 17- November 24. There will be testimonials by parishioners in the weekly emails.

ii. Food drive is updated to drop food off in the church.

VI. Discernment

- a. Discernment will be held October 6 in Donovan Hall.
- b. Lou did pulpit announcements a few weeks ago.
- c. Lou will send a list of potential candidates to the Council and we will call those potential candidates.
- d. Let Lou know if those people will be at discernment

VII. Strategic Planning

- a. The Executive Committee from St. Monica and St. Eugene met via Zoom with Rich Harter from the archdiocese. We need a Strategic mission planning team. This team will consist of 3 people from each parish. This team will get together in the next few weeks.

VIII. Pastor Report

- a. Throughout the weekends of October, the materials for Faithful Citizenship and Respect Life will be used.

Meeting adjourned at 8:35pm

Submitted by Amy Sarnowski

St. Monica Pastoral Council
Nov. 10, 2020
Meeting Minutes

Attendees: Louis Baureis, Fr. Jordan Berghouse, Sally Branigan, Emily Brennan, Eric Hafsoos, Fr. Paul Hartmann, Juliet Kersten, Chris Meyer, Chris O'Donoghue, Chris Ott, Amy Sarnowski, John Schreiber

Chris Meyer motions to approve October meeting minutes; Chris O'Donoghue seconds

1. Commission Updates

- a. **Human Concerns** (headed by Corine Sullivan)
 - i. Meeting every-other month
 - ii. Commission is self-sufficient
 - iii. Preparing Thanksgiving Food boxes for distribution

- b. **Stewardship** (headed by Anne Rice, update from Eric)
 - i. Committed to Christ program was very successful per feedback from parishioners; short parishioner video vignettes we well-received
 - ii. Next meeting planned for early Dec.

- c. **Finance** (headed by Andy Bird, update provided by Sally)
 - i. Next meeting to be held Nov. 11
 - ii. Weekly updates in weekly newsletter well-received
 - iii. Topic of discussion at next meeting include
 1. how and when to start the Capital Campaign
 2. Should we revisit parish case statement

- d. **Prayer and Worship** (headed by David Bonifiglio, update provided by Emily)
 - i. Christmas mass planning underway: max occupancy at each mass 300;
 - ii. Fr. Paul recruiting outside priests and adding additional mass
 - iii. David recruiting additional help of ushers for each mass
 - iv. Will use Sign-up Genius to register attendees/collect RSVPs; there is a potential to turn people away who show up
 - v. Annette will send multiple email reminders to sign up to attend
 - vi. Parish Christmas card will be sent soon and include mass schedule, instructions to sign-up for mass and year-end donation card

- e. **School** (headed by Beth Cherveney, update from Chris Ott)
 - i. Chris provided update on COVID
 - ii. School is currently closed for in-person classes until next Tuesday
 - iii. Swivel units for remaining classrooms on back-order
 - iv. Remote learning commencing with some synchronous teaching whenever possible
 - v. Teachers stress level is high and many feel overworked

- f. **Formation** (update from Colin)
 - i. Commission has not met/no update
- 2. **Strategic Plan Update** (Fr. Paul provided update)
 - a. Parish leadership teams have not met yet; goal is to meet in early Dec.
 - b. Fr. Paul to assemble strategic membership team to develop new concrete and measurable goals
 - c. Three members from each parish will participate
 - d. Next steps to occur in 2021
- 3. **Other updates**
 - a. John and Sally sent a cookie bouquet to the school as a thank you for great work
 - b. Discernment for 2021 will be in May
 - c. Megan Turner will return from maternity leave in mid-Dec.