

St. Monica Pastoral Council
January 19, 2021
Common Meeting Night
Meeting Minutes

Attendees: Louis Baureis, Fr. Jordan Berghouse, Sally Branigan, Eric Hafsoos, Fr. Paul Hartmann, Juliet Kersten, Chris Meyer, Chris O'Donoghue, Chris Ott, Amy Sarnowski, John Schreiber

- I. Lou discusses pastoral role in Common Meeting nights
 - a. Introduces Commission report form
 - b. Discusses need to a strategic plan for '21
 - c. Each Commission to develop a plan that focuses on one goal: get parishioners to return to mass

- II. Fr. Paul gives update on parish budget for school
 - a. \$395,000 includes exterior maintenance and upkeep
 - b. Finance and School commissions to develop budget framework
 - c. School payroll goal is to meet 80% of public school teachers' salaries
 - d. Stewardship not doing as well as expected
 - e. Funding is typically 40% parish donations, 40% tuition and 20% fundraising – need to identify a better way to budget and identify cost

- III. Fr. Paul gave update on new security system and cameras
 - a. Goal is to reduce teens hanging out in parking lot during warm evenings
 - b.

Pastoral Council Meeting Minutes February 9, 2021 via Zoom

Attendees: Fr. Paul, Fr. Jordan, John Schreiber, Juliet Kersten, Eric Hafsoos, Chris Meyer, Chris Ott, Lou Baureis, Sally Branigan, Emily Brennan, Colin Hutt, Amy Sarnowski

Excused: Chris O'Donoghue

Meeting called to order at 7:04pm.

- I. **Opening prayer** – Eric Hafsoos
- II. **November 10, 2020 Minutes Approval**
 - a. It was noted that Emily Brennan's name needs to be added to attendees. It was also noted to add Beth Chervený's name as School Commission chair. The changes will be made to November 10 minutes.
 - b. Chris Meyer motioned to approve minutes with noted changes. Seconded by Amy Sarnowski
- III. **Committee/commission reports**
 - a. Finance
 - i. Budget process is moving along
 - ii. Members of Finance Committee are meeting with committee chairs to discuss their budget.
 - iii. Process for forgiveness of PPP loan is moving along. BMO has approved paperwork
 - iv. Offertory is OK. Finances are good.
 - b. Formation
 - i. Meaghan Turner is back from maternity leave
 - ii. Thaddeus Loduha is new youth minister
 - iii. Trying to grow the commission
 - iv. Meeting next week to finalize SWOT
 - v. Our website is difficult to find opportunities. Looking at other platforms to help get things out to parishioners
 - c. Human Concerns
 - i. Andrea Van Den Elzen will be new Human Concerns Chair. Corin Sullivan will be stepping down.
 - ii. Looking into Lenten opportunities
 1. There will be no food drive for All Saints due to Covid concerns.
 2. Diaper Drive for Women's Care Center – a presentation at Mass will be done on Feb.20-21 by a member of the Women's Care Center. Diaper collection will be the following weekend.
 3. Waiting to hear from St. Ben's to see if a drive can happen during Lent.
 - d. Prayer and Worship

- i. Preparation for Ash Wednesday and Easter Sunday is under way
 - ii. Live streaming of Masses will continue.
- e. School
 - i. Discussing how to make teacher salaries competitive. Right now, St. Monica teachers' salaries are 3-6% below other schools in our area.
 - ii. Trying to increase enrollment – looking at the enrollment number to be 425 next year.
 - iii. The 3K program is growing
 - iv. Phase 1 has begun for the Fund-a-Need – cameras are installed. Currently getting bids on new doors.
- f. Stewardship
 - i. New person in charge of communication – Heather Patrowsky
 - ii. Working on webpage to make it more user friendly
 - iii. 52 new members to St. Monica. Adding about 15-20 a month. Looking for a way to reach out to new members.
 - iv. There has been an increase in electronic giving.
 - v. Looking into using Flocknote – it's a customer relationship management tool. Mail Chimp and Parish soft will still be used. Positive response from Pastoral Council was given.
 - vi. Station of the Cross – There is an online option to pray the Stations of the Cross. Thanks to Eric Hafsoos, Sean Donnelly, and Mike Miller for getting the pictures taken and putting it online.

IV. Lenten Activities

- a. Return to Mass – We need to draw people back to Mass. Archdiocese is making this a priority the Lent.
- b. Food Drives – See Human Concerns report above.
- c. Diaper Drive – See Human Concerns report above.

V. Pastor Report

- a. Deacon Mike – Many memorials are coming in. Father Paul worked with Sara Bowen on what should be done with the money. The St. Michael the Archangel stature will be restored with the memorial money. The Persian rug will also be cleaned.

VI. Discernment -- Please think about May discernment and potential candidates for Pastoral Council.

VII. Closing prayer – Eric Hafsoos

Meeting adjourned at 8:30pm

Submitted by Amy Sarnowski

St. Monica Pastoral Council

March 16, 2021 Meeting Minutes

Attendees: Louis Baureis, Fr. Jordan Berghouse, Sally Branigan, Emily Brennan, Eric Hafsoos, Fr. Paul Hartmann, Colin Hutt, Juliet Kersten, Chris Meyer, Chris O'Donoghue, Chris Ott, Amy Sarnowski, John Schreiber. **Guests:** Kelly Balthasar, Meaghan Turner

1. **Opening Prayer** – Fr. Paul
2. **Minutes approval** – Feb. 9, 2021 minutes approval. Chris Meyer motioned to approve 2/9 minutes; Chris O'Donoghue seconded
3. **Parish Fair Update** – Update provided by Kelly Balthasar
 - a. Possible dates Aug. 28-29
 - b. Possible times, Saturday evening and Sunday, 11:15-3
 - c. Goal of event is to continue to build the St. Monica community
 - d. Plans still in process
4. **Stewardship/Communications** – Update provided by Meaghan Turner
 - a. St. Monica and St. Eugene will subscribe to Flock Notes communications system with the goal to improve parish communications.
 - b. Flock Notes will replace Mail Chimp distribution system because it has advantages that mail chimp doesn't:
 - i. New texting feature
 - ii. Multi-user accessibility
 - iii. Immediate update distribution via text
 - iv. Easier opt-in options
 - v. Overall low cost/good value
 - c. Parish Soft system will continue to be leveraged
5. **Parish Ministry**
 - a. Small group ministry working well especially with RCIA and Catholicism 101, which has been well-received
 - b. Thadeus expanding young ministry and working with Fr. Jordan on discipleship pilot program
6. **School Update**
 - a. Fund-a-need fundraising reached \$75K of \$150K goal
 - b. Fr. Paul received feedback that there are too many and too frequent small fundraising campaigns occurring at school
 - c. School administration working on clarity of fundraising priorities and process

7. Grounds Commission

- a. Parking lot renovation exploration continuing. Committee securing bids for renovation and estimates range from \$115K to \$190K.
- b. Southeast tower age and weather damage is becoming significant and renovation may become a priority. Tower was not designed well for climate and moisture continues to rot from inside out. Current estimate could be as high as \$225K/year for three years

8. Finance Commission

- a. Currently has a \$243K surplus due to two large parishioner gifts
- b. 2021-22 Budget planning is ongoing and next meeting is March 17; submission to Church leadership in April and due to the Archdiocese by May

9. Human Concerns Commission

- a. Diaper drive very successful, Sarah Campbell of Women's Care Center of Milwaukee stated that the financial and in-kind donations fare exceeded expectations
- b. Hygiene drive will be conducted in mid-April with Knights of Columbus

10. Prayer and Worship

- a. Holy Thursday mass and Good Friday service will be held at both parishes in order to maintain safe, social distancing
- b. Overflow during Easter mass will be in Donovan Hall
- c. No sign-up needed for any masses

11. Pastoral Update

- a. Capital Campaign
 - i. Archbishop ListECKI would like to resume the Capital Campaign
 - ii. St. Monica fundraising goal remains \$1.9MM, St. Monica to retain \$1.2MM
 - iii. Need to update case statement based on current needs and priorities
- b. Parish strategic planning will continue soon